



City of Westworth Village
311 Burton Hill Road • Westworth Village, TX 76114
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PLANNING & ZONING COMMISSION MEETING MINUTES

**TUESDAY
DECEMBER 1, 2015
TIME: 5:30 PM**

**MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD**

ATTENDEES:	Chairperson	Melva Campbell
	Secretary	Darla Thornton
	Member	Jeannette Jones
	Member	Margaret Worthington
	Member	Cheryl Chrisman
	Member	Al Dias
	Mayor	Tony Yeager
	Council Member	Nick Encke
	City Administrator	Roger Unger
	City Secretary	Carol Borges
	Director of Community Dev	David Curwen
	Building Official	Ryan Studdard
	Police Chief	Kevin Reaves
ABSENT:	Member	Michael Lewis
GUEST:	PD-5/Storage Facility	Barry Hudson, Dunaway Associates Andrew Sanford

CALLED TO ORDER at 5:31pm by Chairperson Campbell.

OPENED PUBLIC HEARING at 5:31pm.

Public hearing to receive input from citizens regarding rezoning 2.5 acres of land on the Tarrant County Cornelius Connelly Survey, Abstract No. 319, Lot 2 Block 1, at the intersection of SH 183 & Roaring Springs Road to be included in Planned Development #5 (PD-5), Westworth Village Self Storage facility.

- The zoning application and plat documents listed the lot as number three incorrectly. The correct description is Lot 2. Documents will be corrected.
- No public comments received.

CLOSED PUBLIC HEARING at 5:32pm.


Action Items:

- I. Approval of Minutes** from P&Z meeting on November 3, 2015.
- **MOTION** to approve the minutes from 11/3/15 with the correction of approving the final plat for PD-5 as Lot 2 made by Jeannette Jones. **SECOND** by Cheryl Chrisman. Motion passed unanimously by a vote of 6 Ayes and 0 Nays.
- II.** Discuss and take action with respect to **rezoning 2.5 acres of land on the Tarrant County Cornelius Connelly Survey, Abstract No. 319, Lot 2 Block 1, at the intersection of SH 183 & Roaring Springs Road to be included in Planned Development #5 (PD-5), Westworth Village Self Storage Facility.**
- The City's engineers have reviewed the plans including 3rd floor lighting that will be deflected away from surrounding properties.
 - **MOTION** to approve rezoning 2.5 acres of land on the Tarrant County Cornelius Connelly Survey, Abstract No. 319, Lot 2 Block 1, at the intersection of SH 183 & Roaring Springs Road to be included in Planned Development #5 (PD-5), Westworth Village Self Storage Facility made by Cheryl Chrisman. **SECOND** by Darla Thornton. Motion passed unanimously by a vote of 6 Ayes and 0 Nays.
- III.** Discuss and take action with respect to the **Site Plan and Planned Development for the Westworth Village Self Storage Facility.**
- Per ICC (International Code Council), builders have one year from the date they pull the permit to complete construction and a site plan is valid for one year from date approved.
 - The dumpster will be screened by a wood fence and trees, per City ordinance.
 - The City's engineers are reviewing traffic concerns on Roaring Springs at Leonard Trail.
 - Drainage design is under review by staff and engineers. Ryan asked the site plan and PD be approved contingent on staff's approval of drainage and storm water design.
 - **MOTION** to approve the Site Plan contingent on the final approval of the drainage by staff and the Planned Development for the Westworth Village Self Storage Facility made by Jeannette Jones. **SECOND** by Al Dias. Motion passed unanimously by a vote of 6 Ayes and 0 Nays.
- IV. Next meeting date TBD.**


ADJOURNED at 5:55pm by Chairperson Melva Campbell.

MINUTES taken by City Secretary Carol Borges.

MINUTES APPROVED BY:

 on this, the 12th day of January, 2016.
Melva Campbell, Chair

SIGNATURE ATTESTED BY:


Darla Thornton, Recording Secretary

